

**SOUTH TARRANT VALLEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON  
TUESDAY, 9<sup>th</sup> September, 2014  
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNSTON**

**PRESENT:** Councillors Cossins (Chairman), Bayer, Eaton, Harding, Panter, Sweetland, Thompson and Tory.

In attendance: County Councillor Croney, District Councillor Skipwith, Clerk Mrs K Huck.  
0 members of the public were present.

1. Apologies for absence were received and accepted for Cllrs Garland, Munford and Lee.
2. There were no new declarations of office and no dispensations requested.
3. The minutes of the Parish Council meeting held on 8<sup>th</sup> July 2014 were approved and signed.

**4. COUNTY COUNCILLOR'S REPORT**

County Councillor Croney reported on the following:

- Blandford Fly and the licensing of spraying.
- C13 Road and its closure due to test findings following small landslips
- Verge cutting programme

On behalf of the Parish Council, Councillor Croney agreed to consult:

- Highways on the B3082 road surface condition and its maintenance.
- Insp Chalkley on the speed of traffic using the B3082 road through Tarrant Keyneston village.

Councillor Croney explained that she attends Parish Council meetings as frequently as possible and that her monthly surgery is held on the first Saturday of each month at varying village halls etc across the Ward. She was also contactable by email with the Parish Clerk able to confirm the address if necessary.

**5. DISTRICT COUNCILLOR'S REPORT**

The District Councillor's report had been received by email and covered the following:


- Blandford Fly
- Transformation Challenge Award Fund – joint working proposals by North, West District Councils and Weymouth & Portland Borough Council.
- Community Benefit from Solar Farms.

**6. OPEN DISCUSSION**

There were no matters raised.

**PLANNING**

7. There were no new applications.
8. Decisions to report:
  - **2/2014/0368/PLNG** - Certificate of Lawfulness for an existing use to continue using as a dwelling and residential curtilage. Hillside \ Hindwater, Tarrant Keyneston, Blandford Forum, Dorset, DT11 9JH. **Hillside – Certificate granted. Hindwater - refused.**

.....(Chairman)

9. There were no Appeals to report.

10. Council discussed proposals to hold an information sharing session with other 3 Parish Councils and an officer from the District Council's Planning Department. (*Minute 21 also refers.*) It was noted that individual cases would not be discussed at such a session and: **RESOLVED that the Clerk would contact the District Council to request that an information sharing session take place on the processes around planning applications, with the preference for the Development Services Manager to attend.**

#### **FINANCES**

11. The Clerk presented the financial statement for July - August 2014 showing details of expenditure as set against the budget.

12. The Council approved and so instructed the signature of the following cheques:

Cheque 507 – Clerk's salary – at agreed rate

Cheque 508 – HMRC

Cheque 509 – Clerk's expenses - £30.82

Cheque 510 – DAPTC Course - £30

13. Council considered their response to recently introduced legislation under the Openness of Local Government Bodies Regulations 2014 and it was:

**RESOLVED that the matter would form part of the Council Working Party review of their Standing Orders which was due to take place on 27<sup>th</sup> October 2014.**

#### **14. WAR MEMORIAL**

Following on from Minute 14 \ ST7 \ 2014, Councillor Thompson reported that a grant had been applied for from the War Memorials Trust to facilitate the cleaning and restoration of the memorial in Tarrant Keynston and further information would come to the next Council meeting. It was also:

**RESOLVED that Councillor Eaton would arrange for the vegetation around the memorial to be tidied ahead of the 2014 Remembrance Sunday on 9th November.**

#### **15. COUNCIL'S WEBSITE**


The Clerk reported on charging for the placing of advertisements by local businesses on local council websites and it was:

**RESOLVED that the website would only host advertisements from local community groups.**

#### **16. ASSET CHECKING REPORT**

Council felt that receipt of a quarterly report would be of value and it was agreed by Councillor Bayer to take this forward. It was also noted that Councillors Eaton and Tory had kindly volunteered to revamp the Council's noticeboards outside the Anne Biddlecome Hall and at Tarrant Crawford respectively. Councillors were thanked for this and it was:

**RESOLVED that the Clerk would send Councillor Bayer the asset list to assist with checking.**

 (Chairman)

#### 17. USE BY PARISH COUNCIL OF ELECTRONIC BANKING FACILITIES

The Clerk made reference to the recently introduced changes in legislation which allowed for the use of electronic banking facilities by councils. It was considered that the current arrangement, whereby cheques are used for the Council's limited number of payments, was not onerous and was 'fit for purpose'. It was thought that trial by others before use by the Council was sensible and after a unanimous vote:

**RESOLVED that, having considered the option of electronic banking facilities, the use of cheques as the Council's payment method would continue.**

#### 18. ASHLEY WOOD BUS SHELTER

With reference to minute no 16 \ 0127, the Clerk advised that volunteers working on Council property would be covered by its insurance (public liability), with the proviso that they be advised to be aware of the need for safety, e.g., the wearing of high visibility clothing. It was therefore:

**RESOLVED that (a) as requested by residents, the Bus Shelter be retained, (b) the Clerk contact the Ashley Wood Residents Association to accept their offer to help with the maintenance of the Bus Stop and inform them of insurance requirements and (c) that the situation be reviewed in one year's time.**

#### 19. HIGHWAYS

There was discussion on safety in relation to the main Wimborne-Blandford road as the issue had been raised with a member of the Council. Councillor Croney advised that she would arrange contact with a local police officer in this regard. (See Min 4.) It was:

**RESOLVED that (a) the contact information would be awaited, (b) Councillor Bayer would contact the resident from whom he had received a query on the matter of road safety in the village and that (c) the Clerk would reply to an email received on the subject.**

#### 20. FOOTPATHS

With reference to Min 23 ST5/2014 and Min 18b ST7/2014 that 'Barry's field' stile damage remained as outstanding as at the time of the meeting.

#### 21. DAPTC

It was reported that consideration had been given to putting forward the issue of the North Dorset District Council's planning policies and processes and clarity surrounding these as a proposed Resolution for discussion at the AGM. Following advice received from DAPTC, this was decided against by the Chairman and Councillor Lee. The Clerk was subsequently requested by the Chairman to investigate whether neighbouring parish councillors would find an information sharing session with NDDC Planning to be of use. The Clerk confirmed there had been a positive response to this and Minute 10 above refers to its progression.

Councillor Eaton had attended the most recent Northern Area meeting as Council representative and was thanked for this.

#### 22. DT11 FORUM

Councillor Eaton stated that a public meeting would be held on 23<sup>rd</sup> September at the Civic Centre with regard to the Blandford Town Survey and was thanked for her attendance at the Forum.

 (Chairman)

### 23. FLOOD RISK MANAGEMENT

Council considered correspondence from Dorset County Council's Flood Risk Management Team and the need for a Community Flood Plan. It was felt that historically there had been flooding of land rather than property in the Parish and therefore:

**RESOLVED that (a) a Community Flood Plan was not required at present and (b) that there should be a Deputy Flood Warden for the Council. Councillor Harding accepted the role.**

### 24. RIVER TARRANT

Cllr Panter reported that the award to the value of £500 given by Wessex Water to assist those working on maintenance of the river between Keyneston and Crawford had been received and a meeting arranged to discuss its use.

### 25. CORRESPONDENCE

The following were noted:

- (a) Dorset Fire and Rescue Service regarding their open consultation on the future direction of the Dorset Fire Authority.
- (b) NALC Policy Consultation on new proposals by the Department for Communities and Local Government to make practical improvements on earlier planning reforms.

There were no comments.

### 26. ITEMS FOR THE NEXT AGENDA

War Memorial  
Website  
Standing Orders Review  
Asset Register, Internal Audit and Insurance Review  
Budget for 2015 \ 16 Financial Year

### 24. NEXT MEETING

The next meeting will be held on Tuesday, 11<sup>th</sup> November 2014.

There being no further business, the meeting closed at 9.30 pm.

Signed .....  ..... (Chairman)

Date .....  .....