

SOUTH TARRANT VALLEY PARISH COUNCIL

**MINUTES OF THE ANNUAL COUNCIL MEETING FOLLOWED BY AN ORDINARY
MEETING OF THE PARISH COUNCIL HELD ON
TUESDAY, 14th May 2019
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNESTON AT 7.15pm**

Present: Councillors Beale, Cossins, Deketeleare, Eaton, Garland, Munford, Parker and Topliss

In attendance: Clerk Mrs Huck, Mr Tim Munford

1. TO RECEIVE DECLARATIONS OF OFFICE FROM 8 COUNCILLORS DULY ELECTED

The following were elected as Parish Councillors following the election on 2nd May 2019 with a term of office of 5 years: James Cossins, Pamela Eaton, Christopher Garland, Nicholas Harding, Jenny Munford, Andy Sweetland, Stuart Thomson and Maggie Topliss.

It was AGREED that Declaration of Office forms would be received at the end of the meeting.

2. TO FILL 3 REMAINING VACANCIES ON THE COUNCIL BY CO-OPTION FOLLOWED BY ACCEPTANCE OF OFFICE

Noted the term of office would be for 5 years and that, at the time of the meeting, there were 3 vacancies made up of 1 each from the following:

Tarrant Crawford – Mr Nicholas Parker put himself forward for co-option to serve a further 5 years, having served the previous 4. There were no other nominees and it was:

RESOLVED Mr Nicholas Parker be co-opted to the South Tarrant Valley Parish Council.

Tarrant Keyneston – Mrs Debbie Beale put herself forward for co-option, advising of her previous voluntary work and commitments to the village. There were no other nominees and it was:

RESOLVED Mrs Debbie Beale be co-opted to the South Tarrant Valley Parish Council.

Tarrant Rushton – Two put themselves for co-option.

Mr Mark Deketeleare advised he was willing to serve a further 5 years, having served since 2017. He had been considering his position and initially decided not to put in election papers. He had subsequently reconsidered and stated the level of his changed personal commitments, meaning attendance at all meetings may not be possible.

Mr Tim Munford put himself forward for co-option, stating he had been a resident of the village since childhood and was fully committed to the present and future welfare of it and its natural environment.

Given there were 2 nominees, a ballot was held and it was:

RESOLVED Mr Mark Deketeleare be co-opted to the South Tarrant Valley Parish Council.

It was AGREED that Declaration of Office forms would be received at the end of the meeting. Cllr Cossins thanked Mr Munford for putting himself forward for co-option which Mr Munford acknowledged.

At this point, **Cllr Jenny Munford declared her RESIGNATION from the Council**, citing dissatisfaction with the co-option process, and left the meeting.

The Clerk advised a notice would be displayed in Tarrant Rushton inviting co-option nominees to fill the vacancy and that no further discussion on this item take place at this meeting.

(Chairman.....)

3. ELECTION OF CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr James Cossins, nominated by Cllr Garland, seconded by Cllr Parker and as the only nominee, was unanimously re-elected Chairman.

4. CHAIRMAN'S DECLARATION OF OFFICE

The meeting received the Chairman's declaration of acceptance of office and undertaking to abide by the Code of Conduct.

5. ELECTION OF VICE CHAIRMAN OF THE COUNCIL

RESOLVED that Cllr Garland, nominated by Cllr Eaton, seconded by Cllr Beale and as the only nominee, was unanimously elected Vice-Chairman.

6. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Harding, Sweetland and Thomson.

7. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

8. REPRESENTATION ON GEORGE GALPIN'S ALMHOUSES TRUST 2019 - 2023

RESOLVED that Cllr Garland continue to be the Council's representative for the George Galpin's Almshouses Trust for four years from 2019.

9. APPOINTMENT OF COUNCIL REPRESENTATIVES

RESOLVED that following Council representatives be appointed:

- a) Tarrant Keyneston Recreation Ground and Village Hall Trust – Cllr Garland
- b) Tree Warden and Rights of Way Officer – Cllr Garland
- c) 2 DAPTC representatives – Cllr Eaton and Cllr Topliss
- d) Flood warden – Cllr Eaton
- e) Community Resilience Officer – Cllr Deketeleare
- f) Ancient Monuments Liaison Officer – Cllr Eaton

10. ANNUAL SUBSCRIPTION TO THE DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS

It was AGREED this membership would continue. The Clerk informed the Council that the invoice for the subscription had yet to be received.

The Annual Meeting was then followed by the first ordinary meeting of the Parish Council.

11. MINUTES OF PREVIOUS MEETINGS

Minutes of the Parish Council meeting held on 12th March were approved and signed by the Chairman.

12. COUNTY COUNCILLOR'S REPORT

Councillors acknowledged receipt of the emailed report from County Councillor Croney, the last ahead of LGR. Blandford Fly and Durweston Bridge were included in it.

Noted County Councillor Piers Brown had successfully been elected to represent the Cranborne Chase Ward and had been able to attend the Parish Meeting. Councillors welcomed this and asked for information on how the future working relationship may be taken forward.

(Chairman.....)

13. OPEN DISCUSSION OF UP TO 30 MINUTES - members of the public may raise issues.

Cllr Eaton had been asked by a resident if the council could consider approaching Keyneston Mill for concessions for local residents. The Clerk advised this was not a matter for the Council and suggested the resident contact the Mill directly.

14. HIGHWAYS – TO CONSIDER ANY MATTERS RAISED AND DECIDE THE WAY FORWARD AT THIS POINT

The Council considered the points raised at the Parish Meeting earlier in the evening which had included:

The village name signs with speed roundels

White gates

Middle line road markings on Blandford Hill

Red road markings at the crossroads

30 \ 40mph and moving of the same

30mph being extended to include Ashley Wood Park

Cleaning of road signage

Upgrading of road signage

Traffic calming measures

Speed cameras installation

Overtaking incidents in the village, particularly at the crossroads area

Speed Indicator Device installation

Vehicle Activated Sign at Ashley Wood area

Double white lines throughout the village area

20mph speed limits

Mobile speed camera visits

Mock speed cameras

'Speed checks ahead' signs

Plain police car patrols

The Clerk was requested to arrange a site visit with the Senior Technical Officer of Dorset Highways ahead of the July council meeting and continue to obtain quotes for upgrading of signage.

Cllr Beale highlighted the tarmac footpath alongside the B3082 had vegetation encroachment. The Clerk confirmed this was part of actions being considered by the Community Highways Officer.

Finances

15. Financial statements for 2018-19 and March \April 2019

The Clerk had previously emailed financial statements showing full details of income and expenditure in 2018-19 and April 2019 set against budget. The Clerk confirmed the end of year accounts had been audited by the internal auditor.

16. To consider Annual Governance and Accountability Return (AGAR) - to approve the Annual Governance Statement 2018/19

Council considered the Return and confirmed receipt and review of the Annual Governance Statement (Section 1) as circulated ahead of the meeting. It was:

RESOLVED that the Council approved and so instructed the signature of the Annual Governance Statement of the AGAR for the financial year ended 2018-19.

(Chairman.....)

17. To approve the Accounting Statements 2018/19

Council considered the Annual Return and the Accounting statements 2018-19 (Section 2) as circulated ahead of the meeting. It was:

RESOLVED the Council approved and so instructed the signature of the Accounting statements of the AGAR for the financial year ended 2018-19.

18. To approve the Certificate of Exemption from Limited Assurance Review

Council considered the Certificate following its circulation ahead of the meeting. It was:

RESOLVED the Council approved the signing of the Certificate ahead of its return to the External Auditor.

19. To approve cheques as per schedule

Council approved and instructed the signing of the following cheques:

649	Clerk's salary	At agreed rate
650	Cancelled	0.00
654	DAPTC	70.00
655	K. Huck	42.60
651	DCC	300.00
652	S. Kelly	110.00
653	Normtec	998.43
656	Sandisons	180.00
657	JP Consultants	50.00
658	Community First	228.42
659	K. Huck	33.75
660	Clerk's salary	At agreed rate

20. To confirm acceptance of the Council's insurance arrangements and payment of the premium

The Clerk confirmed the premium for the coming year's insurance would be £228.42. The policy was available to view. It was:

RESOLVED the insurance arrangements for the coming year would be provided by Community First for the premium of £228.42.

21. To confirm the current status of the Employer Pension Auto Enrolment Scheme

The Chairman confirmed with the Clerk, as the only Council employee, there was no desire to be part of a pension scheme. It was noted a line exists in the budget as an aid to future years' planning.

Planning

- 22.** (a) 2/2019/0341/LBC - Tarrant Crawford Barn Access To Tarrant Abbey Tarrant Crawford DT11 9HY – decision pending. Noted there had not been a quorum for the Council's site visit and so no comments submitted.
(b) - 2/2019/0177/LBC - Tarrant Rushton House Rawston Road Tarrant Rushton Dorset DT11 8SD – decision pending. Council had not raised any objections following site visit.
(c) 2/2019/0140/FUL - Denham Lodge Valley Road Tarrant Keyneston DT11 9JB – approved.

(Chairman.....)

23. Fingerpost directional signs

In Cllr Harding's absence, the Clerk advised Highways had confirmed the completed Tarrant Keyneston Mill sign was within the safety border of the road edge. The sign blades for the two recycled plastic signs at Hogstock and The Cliff had been received and Cllr Cossins would work with Cllr Harding to construct the new signs.

24. Potential health related project in partnership with Whitecliff PPG – the Tarrant Rushton Initiative (Cycling)

This potential initiative is related to the old airfield at Tarrant Rushton and so Cllr Harding the contact. In his absence, the item would be put on the next agenda.

25. Potential for joint parish working in connection with the Great Dorset Steam Fair traffic matters

The Chairman confirmed he had spoken with councillors in the neighbouring parishes. There had been some discussion around traffic being one way only through the valley during the Fair but it was not felt to be practical.

26. Footpaths, including voluntary litter clearing carried out in April 2019

The Council thanked volunteers (councillors and residents) who had taken time to litter clear as part of the Great British Spring Clean initiative and also independently throughout the year.

It was felt litter particularly collected along the B3082 including the lay-by, at the junction by the Mill, in the Tarrant Keyneston bus shelter and after bin collections.

27. DAPTC

Cllr Eaton had attended the Northern Area meeting and reported questions being raised over the role of Parish Councils and so councillors in the future. It was also felt planning at a less local level may be of concern.

28. Correspondence

The Clerk confirmed a letter of thanks had been received from North Dorset Citizens Advice for the council's £150 donation on behalf of the parish residents.

29. Items for next agenda

Potential health related project in partnership with Whitecliff PPG – the Tarrant Rushton Initiative (Cycling)
Highways
Fingerpost project
Superfast Broadband Tarrant Rushton

30. Date of next meeting

Set for 9th July 2019. Subsequent meetings - 10th September and 12th November.

Chairman.....

Date.....