

**SOUTH TARRANT VALLEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL followed by AN  
ORDINARY MEETING OF THE PARISH COUNCIL HELD ON  
TUESDAY, 10<sup>th</sup> May 2016  
AT THE ANNE BIDDLECOMBE HALL, TARRANT KEYNESTON AT 7pm and 7.30pm**

**Present:** Councillors Cossins, Eaton, Garland, Harding, Lee, Munford, Panter, Parker and Thompson.

In attendance: Clerk Mrs K Huck.

2 members of the public were present.

**1. ELECTION OF CHAIRMAN OF THE COUNCIL**

**RESOLVED** that Cllr James Cossins, nominated by Cllr Garland, seconded by Cllr Lee and as the only nominee, was unanimously re-elected Chairman.

**2. CHAIRMAN'S DECLARATION OF OFFICE**

The meeting received the Chairman's declaration of acceptance of office and undertaking to abide by the Code of Conduct.

**3. ELECTION OF VICE CHAIRMAN OF THE COUNCIL**

**RESOLVED** that Cllr Garland, nominated by Cllr Harding, seconded by Cllr Lee and as the only nominee, was unanimously elected Vice-Chairman.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Sweetland and Thomson. District Councillor Skipwith had also sent her apologies for this meeting.

**5. DECLARATIONS OF INTEREST**

Cllr Harding declared an interest in the planning application shown in the Supplementary Agenda item, i.e., Ref 2/2016/0457/FUL.

Cllr Cossins declared an interest in a prospective planning application at the property known as the vineyard site in Tarrant Keyneston.

**6. REPRESENTATION ON GEORGE GALPIN'S ALMHOUSES TRUST 2014 - 2018**

**RESOLVED** that Cllr Garland continue to be the Council's representative for the George Galpin's Almshouses Trust for four years from 2014.

**7. APPOINTMENT OF COUNCIL REPRESENTATIVES**

**RESOLVED** that following Council representatives be appointed:

- a) Tarrant Keyneston Recreation Ground and Village Hall Trust: Cllr Garland
- b) Tree Wardens and Rights of Way Liaison Officers: Cllr Harding and Cllr Thompson
- c) DAPTC representatives: Cllr Lee and Cllr Eaton
- d) Flood Warden and Community Resilience Officer: Cllr Panter and Cllr Harding (Reserve)
- e) Ancient Monuments Liaison Officer: Cllr Thompson
- f) DT11: Cllr Eaton.

**8. ANNUAL SUBSCRIPTION TO THE DORSET ASSOCIATION OF PARISH AND TOWN COUNCILS**

The Clerk informed the Council that the invoice for the subscription had yet to be received.

The Annual Meeting was then followed by the first ordinary meeting of the Parish Council.

.....(Chairman)

## **9. MINUTES**

The minutes of the Parish Council meeting held on 8<sup>th</sup> March 2016 were approved and signed by the Chairman.

## **10. COUNTY COUNCILLOR'S REPORT**

Received by email and concerning litter on major routes; Dinah's Hollow Land Slip Update; Haywards Lane (Main) Bridge Replacement; the future of local transport and bus provision and the quarterly divisional meetings update.

With regard to the latter, the Chairman reported that he had attended the April divisional meeting where the following had been discussed: travellers' sites; the AONB; the Jurassic Coast and the possible devolution of power with regard to maintenance of highways etc.

## **11. DISTRICT COUNCILLOR'S REPORT**

District Councillor had given her apologies for this meeting and had emailed Councillors in this respect.

## **12. OPEN DISCUSSION OF UP TO 30 MINUTES - members of the public may raise issues.**

A parish resident attended the meeting with regard to a prospective planning application to be made for the site known as the vineyard in Tarrant Keyneston. The Chairman had previously also declared an interest in this matter (see minute 5 of these minutes). Councillors were asked for their preliminary thoughts on the matter and the resident was reminded that these would not in any way be binding and that the application would be considered in the normal course of consultation. Council was then shown a 3D model and it was confirmed that the access and extent of the building footprint on site would be unchanged; the field in front of the buildings would be kept as pasture and that it was intended to use solar panels on the buildings. Councillors commented that in general the suggestions appeared to offer a visual and ecological improvement at the site.

## **FINANCES**

**13.** The Clerk presented financial statements showing full details of income and expenditure in 2015-16 and April 2016 set against budget and bank reconciliation. The Clerk confirmed that the end of year accounts had been audited by the internal auditor. There was some discussion on the Clerk's salary which was to be brought back to the next meeting.

**14.** Council considered the Annual Return and the Annual Governance Statement (Section 1) as circulated. Each of the 9 items listed was reviewed, the holding of the risk management working group meeting in January 2016 acknowledged and confirmation of the completion of the internal audit received. It was then:

**RESOLVED that the Council approved and so instructed the signature of the Annual Governance Statement of the Annual Return for the financial year ended 2015-16.**

**15.** Council considered the Annual Return and the Accounting statements 2015-16 (Section 2) as circulated. It was:

**RESOLVED that the Council approved and so instructed the signature of the Accounting statements of the Annual Return for the financial year ended 2015-16.**

.....(Chairman)

16. The Council approved and instructed the signature of the following cheques:

557	Clerk's salary	At agreed rate
558	Sandisons	£174.00
559	Community First - insurance	£216.00
560	Clerk's expenses	£28.80
561	ICL Web Design	£60.00
562	JP Consultants - internal audit Blandford Town	£50.00
563	Council	£150.00

**17. RESOLVED: that the premium paid to Community First Insurance is increased to account for the asset value revisions as reported in Minute 9, page 167, i.e., War Memorial – sum insured to be increased to £4000; a 3<sup>rd</sup> grit bin to be added so increasing the total value to £600; Richards Close bus shelter – sum insured to be increased to £1000.**

#### **PLANNING**

18. Supplementary agenda item 17(b) was considered at this point:

**Application Ref 2/2016/0457/FUL Redundant Bull Pen, Preston Farm, Tarrant Rushton.** Councillor Harding had previously declared an interest in this item. It was noted that there had been no objection when this application had been made previously and that the reapplication was as a result to conditions either being met or no longer being relevant. Council **AGREED** that they did not consider the application to be overdevelopment of the settlement area, that a long term resident (as opposed to holiday let) would be preferred which would also improve security and that it was positive to see an old agricultural building being reused. There was therefore **NO OBJECTION**.

As this was being resubmitted, Council asked that it be suggested the District Councillor attend the Planning Committee which will receive the application.

19. Planning application 2/2014/1196/FUL Green Acres: Council considered the email received on 10 May 2016 from Mr Steve Clark (Area Planning Team Leader South). Concern was expressed that it appeared there may be some oversight on the part of the Planning department in terms of the imposition of conditions. It was **AGREED** that the District Councillor be informed of the update from Mr Clark and that she be requested to discuss the situation with him so that the Council can be further appraised.

#### **20. WAR MEMORIAL**

Councillor Thompson reported on contact with the War Memorials Trust (WMT) in that there was some optimism of funding being sought with them would be forthcoming and that this should be confirmed before the July Council meeting. On this basis, it was:

**RESOLVED that Councillor Thompson receive delegated authority to proceed with the memorial cleaning and restoration as detailed in the second quote received from Dorset Stone Memorials should WMT funding be confirmed ahead of the next Council meeting.**

#### **21. FINGERPOST DIRECTIONAL SIGNS**

Council considered funding information received from Cranborne Chase AONB, including the standard of refurbishment required and the amount of anticipated contribution (£500). Discussion

.....(Chairman)

followed on the potential number of fingerposts in need of repair and it was:

**RESOLVED that Councillors review the condition of posts in their area and bring back information to the July meeting.**

## **22. FOOTPATHS**

There was nothing of report on footpaths in the Parish.

## **23. HIGHWAYS**

(a) Tarrant Rushton - Councillor Harding reported that work on the road surfaces on the village road was yet to be completed, despite an on site meeting being held between himself and DCC Highways staff. It was AGREED that the Clerk would follow this up.

(b) Tarrant Rawston – The Chairman reported that bridge strengthening work had been completed but felt that the project had not provided best value for public money. It was AGREED that the Clerk would draft a letter to be sent to DCC on this matter.

(c) Litter picking on the highways – the Chairman reported that a member of the parish had been voluntarily litter picking on the highways. Whilst personal safety was borne in mind, it was:

**RESOLVED that the Clerk would draft a letter to be sent to the member of the public thanking her for her voluntary work in respect of litter picking.**

## **24. TRAFFIC MATTERS**

Minute 6 of 8<sup>th</sup> March meeting refers – the Clerk confirmed that the placing of concealed entrance signs on the highways was not allowed by DCC Highways department. Information had also been received by Councillors from the Operations Manager of the Alliance Road Safety Team with regard to the use of safety camera team and / or “no excuse” team, including confirmation that increasing the visit number by the team would not be an option. The incident at the Tarrant Keyneston crossroads was noted.

## **25. TARRANT CRAWFORD HISTORIC CHURCH SIGN**

Councillors confirmed receipt of a number of emails on from DCC on the proposed replacement and the then subsequent loss of the sign. On the basis of these and information gained from the local community on concerns over vandalism and theft at the Church, it was: **RESOLVED that no further action be taken with regard to the replacement of the Historic Church sign at Tarrant Crawford.**

## **26. RURAL BUS SERVICES**

Transport Forum – Councillors Thompson and Thomson had attended the Forum in April. Funding for the Weymouth Salisbury route was to be advised and the use of return journeys of school buses to be further considered.

## **27. PARISH COUNCIL WEBSITE**

It was AGREED that this item be put on the agenda for the next meeting when Councillor Thomson would be present, in part due to his contact with the Tarrant Times magazine.

## **28. DAPTC**

Councillor Lee confirmed that the Northern Area meeting was being held on the same evening as the Council meeting and so would report at the July meeting.

## **29. DT11 FORUM**

Councillor Eaton stated that she would be unable to attend the next Forum meeting and that Councillor Lee may be able to do so.

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### 30. RIVER TARRANT

Council noted the River Tarrant ecology update which Councillor Panter had given to the Parish meeting. He was thanked for this and there were no further questions.

### 31. ASHLEY WOOD BUS SHELTER

Council received information from the Chairman with regard to the condition of the bus shelter. Given the removal of bus services by the recent DCC review, the usage and the potential expense of maintaining the shelter, it was:

**RESOLVED that the Ashley Wood Park Residents' Association be contacted to ascertain their views on the shelter's possible removal.**

### 32. CORRESPONDENCE

- (a) North Dorset Citizens Advice Bureau – Council noted the receipt of thanks from the CAB for the donation of £150 for the 15\16 financial year.
- (b) Clinical Commissioning Group – Councillor Parker confirmed his attendance at the Ansty meeting. In addition to other concerns, it was considered that transport would pose a potential problem. It was AGREED that the website address would be distributed to Councillors for further information.
- (c) Alleged noise disturbance May Bank Holiday – this was noted.

### 33. ITEMS FOR NEXT AGENDA

- (a) Information on cleaning of the War Memorial
- (b) Asset Checking Report
- (c) Fingerpost directional signs
- (d) Footpath – stile 'Barry's field'
- (e) Parish Council website
- (f) DAPTC
- (g) DT11 Forum

34. The date of next meeting was confirmed as Tuesday 12<sup>th</sup> July 2016.

There being no further business, the meeting closed at 9.45 pm.

Signed .....(Chairman)

Date.....